

Non-Resident Tuition Credit Request

I am requesting a tuition credit for Missouri income or property taxes paid for tax year: _____

I understand that this non-refundable tuition credit is applicable to classes taken in one academic year only, beginning with summer and then the following fall and spring terms; and that the credit can be applied up to the amount of tax paid, but not to exceed the difference between the student's tuition rate and the out-of-district rate, or, for property tax, the in-district rate.

Taxpayer Information:

Last Name	First Name	MI	SSN	Date of Birth

Mailing Address: _____

Home Phone: (____) _____ Cell Phone: (____) _____ Work Phone: (____) _____

Email Address: _____

Student Information: List all dependent students to whom the credit could be applied. If more than one is listed, the credit will be applied to the first student with enrollment in the requested term. *Please allow 5 business days for processing.*

Last Name	First Name	MI	SSN (last 4)	Student ID	Date of Birth

Documents Required - Please provide the documents listed below for the calendar (tax) year just prior to the academic year for which a tuition credit is being requested. Example: Tuition credit for summer 2016, fall 2016 or spring 2017 requires tax documents for calendar year 2015.

Tuition credit for Missouri income tax paid:

- Missouri state income tax return (MO-1040), including W-2's, 1099's and the Nonresident Income Schedule (MO-NRI).
- If student is not the taxpayer and his/her name is not listed as a dependent on MO-1040, then Federal tax form 1040 is also required, listing the student as a dependent.
- Proof of payment to the MO Dept. of Revenue, either a copy of cancelled check (front and back), bank statement, or credit card statement.

Tuition credit for personal property or real estate taxes paid for property within the MCC district:

- Property tax and/or real estate tax statement showing the amount of taxes distributed by the county to the MCC district. MCC is identified on the statement as Metro Junior College (Jackson Co.), KCJC Tax (Clay Co.), Metropolitan Community Colleges (Platte Co.), or Metro Jr Coll (Cass Co.).
- If student is not the taxpayer, then Federal tax form 1040 is required, listing the student as a dependent.
- Property tax and/or real estate tax receipt showing proof of payment.

Signature of Taxpayer: _____ **Date:** _____

Received by: _____ Campus: _____ Date: _____ Scan/link: Initials _____ Date _____

Submit this form and required documents to the Business/Student Services Office at one of the five MCC campuses: Blue River, Business Technology, Longview, Maple Woods, or Penn Valley. See MCCKC.edu for directions to the campuses or call the MCC Information Center (816) 604-1000. Form may be faxed, mailed, or presented in person.